

2007070644 ORDINANCE \$17.00 12/20/2007 04:03:52P 3 PGS Jennifer J Hayden HAMILTON County Recorder IN Recorded as Presented

NEW ORDINANCE NUMBER: ORDINANCE 07-35

ORDINANCE NUMBER 07-34 AC

AN ORDINANCE OF THE TOWN OF WESTFIELD TO ALLOW DISBURSEMENT OF FUNDS PRIOR TO FINAL COUNCIL APPROVAL

WHEREAS, the Town of Westfield, Indiana, hereinafter "Town", is a duly formed municipal corporation within the State of Indiana and governed by the Town Council, hereinafter "Council", which has the duty, responsibility and authority to establish, monitor, and maintain ordinances for the general welfare of the public and to provide for fiscal efficiency in the business operations of the Town; and,

WHEREAS, the Council has the authority and responsibility to approve all payments by the Town prior to the actual disbursement of those funds; and,

WHEREAS, the Council has been informed by the Westfield Clerk-Treasurer that the need exists to allow for the payment of invoices that occur in the normal course of business to avoid late fees and untimely payments; and,

WHEREAS, that the Council does not meet on a frequent enough basis to always maintain a timely payment schedule or to address matters that are time sensitive; and

WHEREAS, after being fully advised in the matter,

NOW THEREFORE BE IT ORDAINED BY THE WESTFIELD TOWN COUNCIL THAT:

SECTION I.

The Clerk-Treasurer is hereby authorized to make payments for the following types of expenses in advance of Council approval subject to a full disclosure of those payments at the next available Council meeting.

2007071365 ORDINANCE \$18.00 12/27/2007 12:15:06P 3 PGS Jennifer J Hayden HAMILTON County Recorder IN Recorded as Presented

- a. License fees or permits.
- b. Insurance premiums.
- c. Utility payments.
- d. Lease payments.
- e. Principal and interest payments on bonds.
- f. Payroll.
- g. State, Federal or County taxes.

- h. Expenses that must be paid due to an emergency as declared in writing by the Town Manager/Chief Administrative Officer or Mayor.
- i. Any invoice from a vendor that may incur late fees if not timely paid.
- j. Expenses describes in an Ordinance.

SECTION II.

This Ordinance shall not be construed to allow for the payment of items that can be reasonably delayed to the next available Council meeting and consideration of all other claims.

SÉCTION III.

This Ordinance shall not be construed as to relieve the Clerk-Treasurer of the responsibility for the payments made in advance of Council authorization.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY]

ADOPTED AND PASSED THIS M DAY OF Dec, 2007, BY THE WESTFIELD TOWN COUNCIL, HAMILTON COUNTY, INDIANA.

WESTFIELD TOWN COUNCIL Hamilton County, Indiana

WESTFIELD TOWN COUNCIL

Xoting For	Voting Against	<u>Abstain</u>	
J. Andrew Cook	J. Andrew Cook	J. Andrew Cook	
Jack Hart	Jack Hart	Jack Hart	
John Dingol	John Dippel	John Dippel	
Bob Smith	Bob Smith	Bob Smith	
Ron Thomas	Ron Thomas	Ron Thomas	
Robert Horkay	Robert Horkay	Robert Horkay	
Joseph Flankis	Joseph Plankis	Joseph Plankis	
ATTEST:	•		
Clerk-Treasurer, Cindy Gossard This Oldmance prepared by Brian J. Zaiger, Attorney at Law KRIEG DEVAULT, LLP 12800 North Meridian Carmel IN 46032	that I have taken each Social Secu document, unles	"I affirm, under the penalties of perjury, that I have taken reasonable care to redact each Social Security Number in this document, unless required by law" Signed	

317-238-6266

ORDINANCE NUMBER 07-31

AN ORDINANCE OF THE TOWN OF WESTFIELD TO ALLOW DISBURSEMENT OF FUNDS PRIOR TO FINAL COUNCIL APPROVAL

WHEREAS, the Town of Westfield, Indiana, hereinafter "Town", is a duly formed municipal corporation within the State of Indiana and governed by the Town Council, hereinafter "Council", which has the duty, responsibility and authority to establish, monitor, and maintain ordinances for the general welfare of the public and to provide for fiscal efficiency in the business operations of the Town; and,

WHEREAS, the Council has the authority and responsibility to approve all payments by the Town prior to the actual disbursement of those funds; and,

WHEREAS, the Council has been informed by the Westfield Clerk-Treasurer that the need exists to allow for the payment of invoices that occur in the normal course of business to avoid late fees and untimely payments; and,

WHEREAS, that the Council does not meet on a frequent enough basis to always maintain a timely payment schedule or to address matters that are time sensitive; and

WHEREAS, after being fully advised in the matter,

NOW THEREFORE BE IT ORDAINED BY THE WESTFIELD TOWN COUNCIL THAT:

SECTION I.

The Clerk-Treasurer is hereby authorized to make payments for the following types of expenses in advance of Council approval subject to a full disclosure of those payments at the next available Council meeting.

- a. License fees or permits.
- b. Insurance premiums.
- c. Utility payments.
- d. Lease payments.
- e. Principal and interest payments on bonds.
- f. Payroll.
- g. State, Federal or County taxes.

- h. Expenses that must be paid due to an emergency as declared in writing by the Town Manager/Chief Administrative Officer or Mayor.
- i. Any invoice from a vendor that may incur late fees if not timely paid.
- j. Expenses describes in an Ordinance.

SECTION II.

This Ordinance shall not be construed to allow for the payment of items that can be reasonably delayed to the next available Council meeting and consideration of all other claims.

SECTION III.

This Ordinance shall not be construed as to relieve the Clerk-Treasurer of the responsibility for the payments made in advance of Council authorization.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY]

ADOPTED AND PASSED THIS // DAY OF ____, 2007, BY THE WESTFIELD TOWN COUNCIL, HAMILTON COUNTY, INDIANA.

WESTFIELD TOWN COUNCIL Hamilton County, Indiana

WESTFIELD TOWN COUNCIL

WESTFIELD TOWN COUNCIL			
Voting For	Voting Against	<u>Abstain</u>	
J. Andrew Cook	J. Andrew Cook	J. Andrew Cook	
Jack Hart	Jack Hart	Jack Hart	
John Dippel	John Dippel	John Dippel	
Bob Smith	Bob Smith	Bob Smith	
Ron Thomas	Ron Thomas Ry Meny	Ron Thomas	
Robert Horkay	Robert Horkay	Robert Horkay	
Jøseph Mankis ATTEST:	Joseph Plankis	Joseph Plankis	
Clerk-Treasurer, Cindy Gossard This Ordinance prepared by Brian J. Zaiger, Attorney at Law KRIEG DEVAULT, LLP 12800 North Meridian Carmel IN 46032	"I affirm, under the that I have taken recach Social Securion document, unless that		

317-238-6266